

**Royal Road Elementary School**

**340 Royal Road, Fredericton NB**

**Parent School Support Committee Minutes**

**Date: November 4th, 2020 Time: 6:30pm**

***Location – Royal Road School***

|  |  |
| --- | --- |
| **PSSC Members Present:**Leanne Perrin**, Chair**Denise Bullock and Jillian Carroll **Teacher Reps****Others**Sara BugdenLisa Holyoke WalshHeather Milley**PSSC Members Regrets:**Alicia Gaudet | **School/DEC Representation Present:** Sheila Legere **, Principal** **\_\_\_**Mary Brophy**\_, Vice Principal****\_\_\_\_\_\_\_\_\_\_, DEC Rep.** |

**Call to Order:** Leanne Perrin

**1.1 Approval of the Agenda**

**Approval of the Minutes from Previous Meeting:** Approved by Leanne Perrin, and all in attendance

**2. Old Business/Updates:**

**2.1. October Minutes**

* approved

**2.2. SIP/PLEWP**

There are two goals:

1. All teacher have FreshGrade and this has happened.

* 82% of families have signed up for Fresh Grade
* Mary/Sheila were invited to all classrooms and have observed all teachers engaged with the Fresh Grade platform.
* Sheila has asked PSSC members to give ongoing feedback on the use of FreshGrade in our own children’s classes.

2. Social and Emotional Student Wellness - ongoing

* Data snapshot from Grade 5 Surveys indicated a need for positive relationships and personal connections (Covid, loss in school activities, ex: Halloween Howl)
* Teachers were asked to connect with every family by the end of September
* Virtual Meet and Greet
* Class Morning Greetings at 7:45am
* Social Emotional Learning Assemblies. Every month a teacher group organizes a lesson plan for teachers to do with their classes. Past month the organizers were (Mary Brophy, Lisa Riley and Sheila Legere) – Positive feedback from the teacher reps.

**2.3. Ordering of Duty Vests**

* $18/pc for a duty vest. They would like to order 30 of them for EA’s/teachers, etc.
* Leaves about $500 in the PSSC budget and must be spent on communication
* Sheila would like to replace the small sign in the Spring that is outside – it is peeling
* Heather is going to get a quote
* Leanne suggested we order a few extra vests for any that go missing, get destroyed, etc.

**3.0. New Business**

**3.1. PL Day**

* Teachers worked on digital learning/virtual technology with the idea being if we go home to 100% virtual, teachers will have good comprehension and a better grasp on FreshGrade and Microsoft Teams.

**3.2. Work Safe Modules**

* Mary, Sheila, Denise, Lisa, Kim Woodley and Letisha Dalling all began the process of completing online modules and training.

**3.3. Virtual Assemblies – Student Recognition, Social and Emotional and Remembrance Day**

* Kids are enjoying the virtual assemblies
* Special Events Committee are working on the Remembrance Day assembly – including a wreath for class doors
* Committee and staff are in beginning stages of planning the Christmas concert/assembly

4. Adjournment

**Date of Next Meeting:** February 2nd, 2021

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PSSC Chair Date**

 *Lisa Holyoke Walsh* *November 5, 2020*

**PSSC Secretary Date**